



REPUBLIC OF RWANDA
RWANDA AGRICULTURE AND ANIMAL
RESOURCES DEVELOPMENT BOARD (RAB)



Office of the Deputy Director General in charge of
Animal Resources Development

HUYE-RWANDA

**GUIDELINES FOR IMPORT, EXPORT AND TRANSIT OF LIVE ANIMALS AND LIVESTOCK FARM ACCESSORIES
IN RWANDA**

RAB shall have the following responsibilities:

- A. To prevent and fight animal diseases and implement appropriate strategies meant for ensuring control, prevention, diagnosis and treatment of animal diseases.
- B. To examine, verify and issue certificates authorizing imports of domestic animals, semen, eggs and day old chicks, seeds, plants, cuttings and other agricultural and animal husbandry products;
- C. To work closely with other institutions in charge of standards and environment while importing agricultural and animal husbandry inputs;

These guidelines were developed by Rwanda Agriculture and Animal Resources Development Board (RAB) through the Department of Animal Resources Innovation and Technology Transfer.



PROCEDURES FOR IMPORT, EXPORT AND TRANSIT OF LIVE ANIMALS AND LIVESTOCK FARM ACCESSORIES & MATERIALS.

- A. Import, Transit and Export permit must be applied at least three (3) days prior the date of shipment, and via following an online system: www.arpms.rab.gov.rw (works 24/7).

For any assistance please do not hesitate to contact us on:

Email : infos@rab.gov.rw , officedg@rab.gov.rw , officeddgan@rab.gov.rw Toll free : 4675 ; Mobile: +250 788385312

NOTE: Account creation during the permit application is required:

- www.arpms.rab.gov.rw
- Create an account
- Fill Registration form
- Check notification sent to your Email
- Click on Set a password (Follow instructions)
- Click to Home (you will reach to Dashboard)
- Click to Applications then follow instructions

- B. The original copy of Permit and Veterinary Certificates MUST accompany the consignment at all times and is presented to the Veterinary Authority at the port of entry/Exit.
- C. Permit is for single use and for only one consignment.
- D. The consignment that do not comply with import/Transit/ Export conditions will be denied.

E. **Special Conditions for Animal Welfare during transportation:**

- The animal should be transported comfortably: non slippery surface, adequate space without squeezing each other.



- The Ministerial instruction of Ministry of Agriculture and Animal Resources related to animal transportation signed on 20/12/2014 stipulates that single consignment of live animals transported in the appropriate vehicle is as follow:

Adult cows: 18 Animals

Calves: 25 Animals

Pigs: 42 Animals

Sheep / Goats: 62 animals

- The Animal movement that do not comply animal welfare transport conditions will be penalized by **the Rwanda Organic Law instituting the penal code; article 436.**

F. Payment for Import, Transit and Export permit is required and the Money **MUST** be deposited on RAB account Located at **BPR** (Banque Populaire du Rwanda).

Account name: **Own Revenues RAB Rubilizi Station**

Account Number: **4003747151-10845**

Tariffs for Import, Transit and Export permits:

S/N	Permit Title	Permit fee (FRW)		
		IMPORT	TRANSIT	EXPORT
1	Pets (Dog & Cat)	25,000	25,000	25,000
2	Poultry, Day old chicks & Hatching eggs	20,000	5,000	20,000
3	Hides & Skins	50,000	50,000	50,000

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4	Fish (Fingerlings)	10,000	10,000	10,000
5	Fish(Mature live fish)	20,000	20,000	20,000
6	Fish (Ornamental)	25,000	25,000	25,000
7	Farm Accessories and Materials	20,000	30,000	30,000
8	Livestock Semen	10,000	10,000	10,000
9	Honey bees	10,000	10,000	10,000
10	Bees Products	20,000	20,000	20,000
11	Breeding cattle	10,000	20,000	10,000
12	Cattle for slaughter	30,000	50,000	50,000
13	Breeding Sheep and Goats	10,000	10,000	10,000
14	Trade sheep and Goats for slaughter	30,000	20,000	20,000
15	Breeding Pigs	10,000	10,000	10,000
16	Pigs for slaughter	30,000	20,000	20,000
17	Donkeys, Horses and camels	20,000	20,000	20,000
18	Ducks, Day old duckling & hatching eggs	20,000	20,000	20,000
19	Black Soldiers, termites and locusts	10,000	10,000	10,000
20	Rabbits	15,000	15,000	15,000
21	Biological samples	10,000	10,000	10,000
22	Other Animal species	20,000	20,000	20,000



G. OFFICIAL BORDERS

Official Border	Location
KIGALI INTERNATIONAL AIRPORT	Kigali City
KAGITUMBA	Eastern Province
RUSUMO	
NEMBA	
RUBAVU/ LA CORNICHE	Western Province
RUSIZI I	
RUSIZI II	
BUGARAMA	
AKANYARU	Southern Province
GATUNA	Norther Province
CYANIKA	

H. GUIDELINES AND REQUIREMENTS FOR PERMIT APPLICATION

1. Application for import permit:

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a) **Pre-import Procedures:**

An importer wishing to import live animals into the Republic of Rwanda shall apply for **No Objection Letter from the office of the Head of Animal Resources Department /RAB.**

The **No Objection letter** is an official Document authorizing someone or Company to introduce live animals into Rwanda. This letter highlights all requirements, special conditions and other additional conditions to introduce any kind of animal species, semen, and farm equipment and accessories into Rwanda and those conditions differ from animal species to another referring to the OIE Guidelines.

❖ **Requirements to be issued the No Objection letter:**

- Application Letter Dated and signed by Applicant within the full information about country of origin, animal species, breed, sex, age, Quantity, and intended use (Letter must be addressed to the Head of Animal Resources Department);
- Copy of ID/ Passport of importer;
- A Company must present the Registration Certificate and /or Investment Certificate issued by RDB;
- This letter is free of charge;
- No Objection letter does NOT replace the import permit; the consignment without the import permit will be denied or returned to the country of origin.

b) **Import Permit Application Requirements:**

The following table highlights all requirements and information needed during the import permit application:

Table: 1: Import permit application Requirements:

S/N	Permit Name	Required documents to be uploaded in System	Required information to be filled in system
1	Pets : Dogs & Cats	Application letter	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Importing

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		- No objection letter issued by RAB(Optional) - Copy of ID/ Passport - International health Certificate - Vaccination card - Payment slip - Airway bill or car plate number	country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Animal identification(Name of pet, species, Breed, Date of birth, color, sex, microchip number)
2	Breeding animals: Cattle, Sheep, Goats, Pigs, Rabbits, Donkeys, Horses, Camels.	- Application letter - No objection letter issued by RAB - Copy of ID/ Passport - International health Certificate - Payment slip - Invoice - Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/District, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Animal identification(Name/ Eartag number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
3	Animals for slaughter: Cattle, Sheep, Goats, Pigs, Rabbits	- Application letter - No objection letter issued by RAB - Copy of ID/ Passport - International health Certificate - Invoice - Payment slip - Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/District, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Animal identification(Name/ Eartag number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
4	Poultry, Day old chicks & Hatching eggs, and Ducks.	- Application letter - No objection letter issued by RAB - Copy of ID/ Passport - Certificate of origin - International health Certificate	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/District, Importing country, means of



		6. Invoice 7. Payment slip 8. Airway bill or car plate number	transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
5	Hides & Skins	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. Certificate of origin 5. International health Certificate 6. Payment slip 7. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, final destination (physical address), /Province/District, payment slip number, Description of products (Species, Type, Quantity in Kilograms, Pieces, Nature of treatment, Nature of packaging, Number of pallets)
6	Fish : Fingerlings, Mature Live fish, Ornamental fish	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. Certificate of origin 5. International Health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Area/Lake, Importing country, means of transport, port of entry, Date of entry, payment slip number, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)
7	Farm accessories and materials	1. Application letter 2. No objection letter issued by RAB (Optional) 3. Copy of ID/ Passport 4. Certificate of origin	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Importing country, means of transport, port of entry, Date of entry,



		5. Invoice 6. Packing list 7. Payment slip 8. Airway bill or car plate number	payment slip number, Items Description of products (Description of product, Unit, Quantity)
8	Livestock semen	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. Certificate of origin 5. International health Certificate 6. Catalog for Bovine/ Breeding Certificate 7. Payment slip 8. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, Name of consignor/ Exporter, address of consignor/ Exporter, country of origin, Exporting country, Zone/Province/ District, Importing country, means of transport, Plate number/ Flight number, port of entry, Date of entry, payment slip number, Items Description (Species, Type/Breed, Quantity ,Units, Nature of packaging, Lot/ Batch number)
9	Honey bees	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. International Veterinary Health Certificate attesting that honey bees came from country/Zone free from Notifiable Bee Diseases 5. Invoice 6. Payment slip 7. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/Area, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Item Description (Kind, number, Breed and Variety ,Peculiarities (marks or age or weight or surface, etc.), Characteristics (packaging material, accompanying products)
10	Bee products	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/Area, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of



		4. International Veterinary Health Certificate attesting that Bee products came from country/Zone free from Notifiable Bee Diseases 5. Invoice 6. Payment slip 7. Airway bill or car plate number	entry, payment slip number, Item Description: - Type, Quantity -Unity (Kgs) ,Nature of Packaging
11	Biological samples	1 Application letter 2 Copy of ID/Passport 3 No objection Letter issued by RAB 4 Certificate of Origin 5 Payment slip 6 Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, exporting country, Zone/Province/Farm, importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Item Description: -Species/ Breed, Type, Quantity -Unity (Kgs), Preservative Type ,Nature of Packaging, Purpose
12	Ducks, Day old duckling &Hatching eggs	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. Certificate of origin 5. International health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, Exporting country, Zone/Province/District, Importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
13	Black soldiers, termites and locusts	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. International health Certificate 5. Invoice 6. Payment slip	Importer name, Importer address, Consignee name, consignee address, country of origin, exporting country, Zone/Province/Farm, importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Item Description:-Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose)

		7. Airway bill or car plate number	
14	Other species	1. Application letter 2. No objection letter issued by RAB 3. Copy of ID/ Passport 4. International health Certificate 5. Invoice 6. Payment slip 7. Airway bill or car plate number	Importer name, Importer address, Consignee name, consignee address, country of origin, exporting country, Zone/Province/Farm, importing country, means of transport, Vehicle Reg. number/ Flight number, port of entry, Date of entry, payment slip number, Item Description:-Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose)

2. Application for Export permit:

Pre-Export Procedures

- Any person wishing to export live animals must acquire a permit from Head of Animal resources Department
- The exporter must have a No Objection letter/ Import permit from importing country
- The exporter shall submit an application through online system as explained above.

The following table highlights all requirements and information needed during the Export permit application:

Table: 2: Export permit application Requirements:

S/N	Permit Name	Required documents to be uploaded in System	Required information
1	Pets : Dogs & Cat	1. Application letter	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer,

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		2. No objection letter issued by Importing country 3. Copy of ID/ Passport 4. Health Certificate 5. Vaccination card 6. Payment slip 7. Airway bill or car plate number	Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Animal identification(Name of pet, species, Breed, Date of birth, color, sex, microchip number)
2	Breeding animals: Cattle, Sheep, Goats, Pigs, Rabbits, Donkeys, Horses, Camels	1. Application letter 2. No objection letter issued by Importing country 3. Copy of ID/ Passport 4. Health Certificate 5. Payment slip, 6. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Animal identification(Name/ Ear tag number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
3	Animals for slaughter: Cattle, Sheep, Goats, Pigs, Rabbits.....	1 Application letter 2 No objection letter issued by Importing country 3 Copy of ID/ Passport 4 Health Certificate 5 Invoice 6 Payment slip 7 Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Animal identification(Name/ Ear tag number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
4	Poultry, Day old chicks & Hatching eggs, and Ducks.	1. Application letter 2. No objection letter issued by Importing country 3. Copy of ID/ Passport	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount

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		4. Health Certificate 5. Invoice 6. Payment slip 7. Airway bill or car plate number	paid, Payment slip number, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
5	Hides & Skins	1. Application letter 2. No objection letter issued by Importing country 3. Copy of ID/ Passport 4. Inspection report 5. Health Certificate 6. Payment slip 7. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Description of products (Species, Type, Quantity in Kilograms, Pieces, Nature of treatment, Nature of packaging, Number of pallets)
6	Fish : Fingerlings	1. Application letter 2. No objection letter issued by Importing Country 3. Copy of ID/ Passport 4. Inspection report 5. Health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)
7	Fish : Mature Live fish	1. Application letter 2. No objection letter issued by Importing Country	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount

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		3. Copy of ID/ Passport 4. Inspection report 5. Health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	paid, Payment slip number, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)
8	Fish : Ornamental	1. Application letter 2. No objection letter issued by Importing Country 3. Copy of ID/ Passport 4. Inspection report 5. Health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)
9	Farm accessories and materials	1. Application letter 2. No objection letter issued by Importing Country 3. Copy of ID/ Passport 4. Certificate of origin 5. Invoice 6. Packing list 7. Payment slip 8. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Items Description of products (Description of product, Unit, Quantity)
10	Livestock semen	1. Application letter	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer,



		- No objection letter issued by Importing Country - Copy of ID/ Passport - Inspection Report - Health Certificate - Catalog for Bovine/ Breeding Certificate - Payment slip - Airway bill or car plate number	Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Items Description (Species, Type/Breed, Quantity ,Units, Nature of packaging, Lot/ Batch number)
11	Honey bees	- Application letter - No objection letter issued by Importing Country - Copy of ID/ Passport - International Veterinary Health Certificate attesting that honey bees came from country/Zone free from Notifiable Bee Diseases - Invoice - Payment slip - Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Item Description (Kind, number, Breed and Variety ,Peculiarities (marks or age or weight or surface, etc.), Characteristics (packaging material, accompanying products)
12	Bee products	- Application letter - No objection letter issued by Importing Country - Copy of ID/ Passport - International Veterinary Health Certificate attesting that Bee products came from country/Zone free from Notifiable Bee Diseases	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Item Description: - Type, Quantity -Unity (Kgs) ,Nature of Packaging



		5. Invoice 6. Payment slip 7. Airway bill or car plate number	
13	Biological samples	1 Application letter 2 Copy of ID/Passport 3 No objection Letter issued by Importing Country 4 Payment slip 5 Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Item Description: - Species/ Breed, Type, Quantity -Unity (Kgs), Preservative Type ,Nature of Packaging, Purpose
14	Ducks, Day old duckling &Hatching eggs	1. Application letter 2. No objection letter issued by Importing country 3. Copy of ID/ Passport 4. Certificate of origin 5. Health Certificate 6. Invoice 7. Payment slip 8. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
15	Black soldiers, termites and locusts	1. Application letter 2. No objection letter issued by Importing Country 3. Copy of ID/ Passport 4. Inspection report 5. Health Certificate 6. Invoice 7. Payment slip	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Item Description:- Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose)



		8. Airway bill or car plate number	
16	Other species	1. Application letter 2. No objection letter issued by Importing Country 3. Copy of ID/ Passport 4. Health Certificate 5. Invoice 6. Payment slip 7. Airway bill or car plate number	Name of consignor/Owner, address of consignor/owner, name of Consignee/importer, Address of consignee/ Importer, Importing country, Date of Exit, Port of exit, Amount paid, Payment slip number, Item Description:- Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose)

3. Application for Transit permit:

If animals or products from countries or zones free of diseases are trans shipped through seaports or airports in countries or zones where prescribed diseases e.g. Foot and Mouth disease (FMD), African Swine fever, Avian Influenza, Contagious bovine pleuropneumonia (CBPP), Bovine Spongiform encephalopathy (BSE) and Peste des petits Ruminants (PPR), is known to occur, they (according to OIE) shall be deemed as originating from infected countries or zones and shall therefore be prohibited from importation.

Transit Procedures

- Any person wishing to transit live animals or animal products through the Republic of Rwanda shall make application to the Head of Animal Resources Department through online system.
- The applicant must attach an import permit from the destination country to confirm that his/her goods are duly authorized to enter that country.
- The applicant shall also attach an export permit from the country of origin.



The following table highlights all requirements and information needed during the Transit permit application:

Table 3: Transit permit application Requirements:

S/N	Permit Name	Required documents to be uploaded in System	Required Information
1	Pets : Dogs & Cats	1. Application letter 2. Copy of ID/ Passport 3. Vaccination card 4. Export Permit 5. Import Permit 6. Payment slip 7. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Animal identification(Name of pet, species, Breed, Date of birth, color, sex, microchip number)
2	Breeding animals: Cattle, Sheep, Goats, Pigs, Rabbits, Donkeys, Horses, Camels, Ducks.....	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Animal identification(Name/ Eartag



			number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
3	Animals for slaughter: Cattle, Sheep, Goats, Pigs, Rabbits.....	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Animal identification(Name/ Eartag number/Microchip, Sex, Age, Coat color, Type/Breed, species, Breed)
4	Poultry, Day old chicks & Hatching eggs	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
5	Hides & Skins	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip

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		5. Payment slip 6. Airway bill or car plate number	number, amount paid, Description of products (Species, Type, Quantity in Kilograms, Pieces, Nature of treatment, Nature of packaging, Number of pallets)
6	Fish : Fingerlings	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)
7	Fish : Mature Live fish	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number)



8	Fish : Ornamental	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Items Description (Species, Type, Size, Specific Identification , Date of Birth ,Quantity ,Units (KGS), Nature of packaging, Lot number).
9	Farm accessories and materials	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Items Description of products (Description of product, Unit, Quantity)
10	Livestock semen	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Items



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			Description (Species, Type/Breed, Quantity ,Units, Nature of packaging, Lot/ Batch number).
11	Honey bees	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Item Description (Kind, number, Breed and Variety ,Peculiarities (marks or age or weight or surface, etc.), Characteristics (packaging material, accompanying products)
12	Bee products	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Item Description: Type, Quantity -Unity (Kgs) ,Nature of Packaging
13	Biological samples	1. Application letter 2. Copy of ID/ Passport 3. Export Permit	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin,

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		4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Item Description: -Species/ Breed, Type, Quantity -Unity (Kgs), Preservative Type ,Nature of Packaging, Purpose
14	Ducks, Day old duckling &Hatching eggs	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Animal identification(Species, Breed, Type, Quantity, Nature of packaging)
15	Black soldiers, termites and locusts	1. Application letter 2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	Name of Consignor/Owner, Address of consignor/Exporter, Name of consignee/Importer/ address of consignee/ importer, Country of origin, Exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit ,Payment slip number, amount paid, Item Description:-Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose)
16	Other species	1. Application letter	Name of Consignor/Owner, Address of consignor/Exporter, Name of

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		2. Copy of ID/ Passport 3. Export Permit 4. Import Permit 5. Payment slip 6. Airway bill or car plate number	consignee/Importer/ address of consignee/ importer, Country of origin, exporting country, Country of Destination, Date of Transit, Port of Entry, Port of Exit, Payment slip number, amount paid, Item Description: -Species, Type/Breed, Quantity, Unity (Kgs), Nature of Packaging, Intended use (Purpose).
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GUIDELINES FOR INTERNAL MOUVEMENTS OF LIVE ANIMALS

I. Internal movement for Breeding Animals Procedures:

A farmer or any person wishing to transport breeding animals (Large or small animals) from one District to another shall apply for **Internal Movement permit from the office of the Head of Animal Resources Department /RAB.**

The completed application must be submitted to the office of the Head of animal resources Department, three (3) days before the permit delivery.

❖ Requirements to be issued the Internal Animal Movement permit:

- a) Application Letter Dated and signed by Applicant within the full information and addressed to the Head of Animal Resources Department
 - **Area of origin:** Province, District, Sector, Cell and Village
 - **Destination:** Province, District, Sector, Cell and Village



- **Animal identification:** Name/ Ear tag number, Species, Breed, Sex, Age, Coat color
 - **Purpose of transportation**
 - **Quantity of animals to be transported**
 - **Means of Transport and Plate number**
 - **Date of Transportation**
- b) Applicant's ID Copy/Passport
- c) Permit from Sector where animals come from, confirming the Animals owned by the Applicant.
- d) Payment slip of 1,000 Frw for single consignment, deposited to the RAB account Located in Banque Populaire du Rwanda (account Account name: **Own Revenues RAB Rubilizi Station**, Account Number: **4003747151-10845**)

II. Internal movement for live Animals from animal markets:

Movement permits for animals from animal markets dedicated to slaughtering are issued by the District in which is located that animal market.

NB

A. PERMIT VALIDITY

- ❖ Import /Export permit is for single use and for one consignment and valid for Three (3) days from the date of Entry/Exit,
- ❖ Transit permit is for single use and for one consignment and valid for only one(1) day ,
- ❖ Internal animal movement permit is for single use and for one consignment and valid for Three (3) days from the date of transportation

B. PERMIT EXTENTION

Due to the Different circumstances, the issued Permit may expire without having been used; in this case the permit should be Extended when the applicant complying the following requirements:



Requirements for Importation/Exportation permit Extension:

1. Application Letter Dated and signed by Applicant requesting for permit extension and explaining why the extension is needed (Letter must be addressed to the Head of Animal Resources Department),
2. Proof of extension described in the application letter (eg. flight changing),
3. Original copy of expired or permit to be extended.

Done at HUYE

On 25.../11.../2021



Dr. Solange UWITUZE

Deputy Director General in Charge of Animal Resources Development